Please fill in the details of your organisation and return a signed copy to [garrett.keenaghan@tudublin.ie](mailto:garrett.keenaghan@tudublin.ie)

Agreement to Pay Form

**2.1**

I/ We \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Debtor/Beneficiary), subscribe to pay TU Dublin

the sum of € \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_for goods to be received/ services to be rendered by TU Dublin, as listed under section 1.1 of this agreement.

**2.2** I/We are fully aware that the sum listed under section 1.3 may be subject to a VAT charge.

**2.3** As a debtor to TU Dublin, I/ We fully agree to abide by TU Dublin’s payment terms, policies & conditions.

**For & Behalf of:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NAME IN BLOCK CAPITALS:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Position :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

**1.1**

**For Internal Use only:**

Description of Goods/ Services to be provided:

Registration fees for full/partial participation with TU Dublin/TU Delft; Tools and Methods for Competitive Engineering symposium taking place at TU Dublin Bolton Street from May 11th to May 15th

**1.2** Name of Debtor/ Beneficiary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1.3** Amount Owed (Vat Exclusive): € \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1.4** TU Dublin School/ Centre & Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorised By: (Centre Manager/ Approved Signatory)

**NAME IN BLOCK CAPITALS:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_